



April 1st, 2018

P.O. Box 2548, Stockbridge, GA 30281  
Telephone 770-670-2908

## Registration for School Year 2018/2019

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Katja Lauterbach

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Dear Parents and Students:

Registration for the upcoming school year is now open. We expect our classes to fill up quickly, especially since we once again offer an Early-Bird-Special for registrations submitted until May 12, 2018. The first 4 weeks is open to existing students only. Please consider registering your child early to ensure placement of your child and benefit from our Early Bird Special.

Please note, that on the first day of school, only registered students will be admitted to the classroom.

### 1. Early Bird Special

Complete registrations postmarked May 12, 2018, will be subject to a special discount of \$50.00 per registered student. Registrations postmarked May 13, 2018, or later will be subject to the regular tuition cost and fees outlined below.

### 2. Tuition & Fees

Regular tuition is as follows:

\$ 700.00 First Student	\$ 750.00 Sprachdiplom A2
\$ 650.00 Second Student	\$ 800.00 Sprachdiplom DSD I
\$ 600.00 Third Student	\$ 850.00 Sprachdiplom DSD II/AP Prep (09/2018 – 05/2019)
\$ 500.00 Fourth Student	\$ 430.00 Sprachdiplom DSD II/Exam Prep (09/2018 – 12/2018)
\$ 400.00 Fifth Student	

In addition to tuition, an annual, non-refundable registration/administration fee of **\$50.00** for each student as well as an annual book fee of **\$40.00** for each student are payable with registration.

### 3. Payment Options

Two payment options are available:

- a) One single payment, due at the time of registration, including the entire tuition cost, the registration/administration fee of \$50.00/student and the book/class material fee of \$40.00/student.
- b) Or two payments: 1. Payment of 50% of the annual tuition cost plus registration/administration and book/class material fee, due at the time of registration; 2. Payment of the remaining 50% tuition cost due by August 31, 2018.

### 4. Refunds

Please note: **\$200.00** of the tuition will be **non-refundable** if you **withdraw** your registration **between July 15 and August 31, 2018. On and after September 1, 2018, no refunds** will be given.

### 5. Registration Procedure

Registration is complete once payment and registration forms have been received. We will contact you only if we have questions pertaining to your registration or if your child cannot be placed.

We will be happy to personally receive your registrations during our *Spielstrasse* on May 12, 2018. You may also mail your registration documents, including your payment, to:

The German School of Atlanta, Inc.  
P.O. Box 2548  
Stockbridge, GA 30281

We are looking forward to starting the new school year on Saturday, September 8, 2018. More information regarding the first day of school will follow closer to that date. All communication will be handled through e-mail, so please keep us updated on your e-mail address.

Thank you for your ongoing support of the German School of Atlanta.

**Katja Lauterbach**

President

**Marlene Daniel**

Registrar/Administrator

Encl.: Registration Form  
Release and Authorization Policy